

Science and Technology Board Meeting - 03 Dec 97

1. The fifth planning/working group meeting for the APG Science and Technology Board convened on 03 Dec, 1997.

2. Attendees:

Mr. Roy Albert, U.S. Army ERDEC
Ms. Denise Carnaggio, Office of Economic Development
Dr. Rusty Stephens, Harford Community College
Mr. Bob Silcox, U.S. Army Garrison, APG
Dr. Joe Rocchio U.S. Army Research Laboratory
Mr. Michael McNeir, U.S. Army Research Laboratory
Dr. Dave Brown, U.S. Army TECOM
Mr. Stephen Clark, U.S. Army TECOM

3. The meeting commenced at 1000, 03 Dec in the HEAT center. This, the second meeting of the S&T working group in this outstanding facility, provided further validation that APG is truly interested in partnering with the county. The first full S&T board meeting is also scheduled at the center.

4. The first order of business was a review of the "Strawman" charter. Revisions to the charter included a requirement for a vision statement, an addition to the task list, and the addition of the Cecil Community College as a board member.

5. The fourth working/planning S&T board meeting called for briefings to the commanders/directors of all S&T board organizations by members of the S&T board working group. These briefings will allow those individuals to be brought up to date on actions the working/planning group have been taking, to review and seek approval for the draft charter prior to the full S&T board meeting, and to seek assurance for support for future actions that the board will undertake. A letter will follow a verbal invitation to the full S&T board meeting. Briefing responsibilities were assigned to the following individuals:

HQ TECOM - Steve Clark
APG Garrison - Bob Silcox
U.S. Army Chemical and Biological Defense Command - Jim Savage
Program Manager for Chemical Demil - Jim Savage
U.S. Army Center for Health Promotion and Preventive Medicine - Jim Savage
U.S. Army Aberdeen Test Center - Steve Clark

U.S. Army Environmental Health Center - Jim Savage
U.S. Army Medical Research Institute of Chemical Defense - Jim Savage
U.S. Army Research Laboratory - Joe Rocchio
U.S. Army Evaluation Analysis Center - Steve Clark
TECOM Legal Council - Steve Clark
Harford Community College - Rusty Stephens
Harford County Government - Denise Carnaggio
Cecil Community College - Denise Carnaggio
Northeastern Maryland Technology Council - Denise Carnaggio

6. The agenda and possible time-frame for the first full S&T board meeting were discussed. The primary difficulty in scheduling a meeting is due to the hectic calendars of the principles involved. We presently have the 19th of February 98 scheduled for this meeting. The agenda for this meeting will include the signing of the charter for the S&T board and the signing of the Memorandum of Agreement between Harford county and APG. Secondly, a 40-minute Audio-Video presentation highlighting the capabilities and technology focus of the S&T board membership will be presented. The presentation will describe whom we (organization) are the benefits to the county and APG based upon downsizing of DoD, the need of the county to attract high technology corporations to the area, and the board's role as the single point of entry to the proving ground. This presentation will include the following topics; lead individuals for have been tentatively identified:

- a. High Performance Computing (PET) - Ginny To
- b. Technology Education and HEAT - Janice Cassidy
- c. Modeling and Simulation - Dave Brown
- d. Assistive Technology Joe Rocchio
- e. Materials - Rich Dimmick
- f. Chemical/Biological Defense - Roy Albert
(Environmental Monitoring, Remediation, Food Testing
(Biotech))

Basic ideas on these topics are due to POC below 5 Dec 97. A mockup based upon these topics will be assembled by the POC for the 07 Jan S&T board working/planning group meeting.

7. The working/planning group recognizes the need to publicize its efforts. To this end, it will develop a Web page that will act as the electronic "Single Point of Entry" to the resources of the S&T board. The development of a newsletter, inclusion in the Harford Ledger, and other technology-oriented

publications will serve as a conduit for “getting the word out”. The full S&T board meeting will be billed as a media event to include invitations to the Aegis, Baltimore Sun, and APG News.

10. TIME LINE SUMMARY:

Due Date	TASK	ACTION OFFICER
05 Dec	POCs identified from S&T board organizations ref capabilities and technologies. Ideas for presentations provided to S. Clark	As assigned para 6
12 Dec	General Andrews calendar for full S&T board meeting Dates available for full S&T board to be provided to Denise Carnaggio	S. Clark
19 Dec	PAO briefed on S&T board full meeting	S. Clark
07 Jan	S&T board working/planning group Agenda includes rough-cut of Briefing to be provided to full S&T board	S. Clark
23 Jan	All S&T Board organizations briefed by S&T working/planning group members	As assigned para 5
30 Jan	S&T board working/planning group meets for working/planning meeting. Agenda centers on briefing for full S&T board to include AV presentation	S. Clark
10 Feb	S&T board working/planning group meets for final time	

19 Feb Full S&T board meeting

S. Clark

9. The sixth working/planning group meeting is scheduled for 7 Jan 98 at the Heat Center.

10. Enthusiasm again ran high at this meeting; I thank everyone for his or her participation and continued support in this effort.

11. The meeting concluded at 1120.

/s/

STEPHEN C. CLARK

S&T Board Coordinator